

	Required	Present	Received by Customer Service
Signature Card			
Copy of Photo ID Card			
NAICS Code			
Certificate of Beneficial Owner(s)			

***Sole Proprietorships***

Certificate of Assumed Name			
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***Business Corporations & Non-Profit Organizations***

Certified copy of Articles of Incorporation/Bylaws			
Certificate of Assumed Name			
Incumbency Certificate/Certificate of Authority			
Corporate Resolution			
Certificate of Good Standing or Certificate of Incorporation			

***Limited Liability Company***

Certificate of Organization			
Member Control Agreement			
Board of Governors Resolution			
Limited Liability Resolution			
Articles of Organization			
Action by the Governors			
Certificate of Assumed Name			

***Partnerships***

Certificate of Assumed Name			
Partnership Agreement			
Partnership Resolution			
Certificate of Limited Partnership			
Certificate of Good Standing			

***Unincorporated Associations***

Certificate of Good Standing			
Minutes containing list of authorized signers			

***Miscellaneous Documents***

Power of Attorney			
Evidence of Name Change			
Death Certificate			